

East Norwalk Association Library Board
Meeting Minutes
January 16, 2018

In attendance: Sarah Mann, Kathy Cray, Roberta Bauchner, James Anderson, Marlene DeBellis

Guests: Janet McRae Knight, Minnieola Davis

Staff: Sylvia Archibald

Sarah M. called the meeting to order at 7:42pm.

MSP of the Board Meeting minutes of December 19, 2017.

Discussion of and by-laws change to open the board membership up to residents of Norwalk that do not reside in the 06855 zip code. (Article IV 3. Membership) MSP to open the ENA Board membership up the residents holding an active ENL card for Board membership.

The discussion moved on to whether the board would consider moving the ENA Annual Meeting to September because our budget year will have ended and the board will have a new budget ready to vote on for presentation to the TTD. (Article III 1.) This was agreed upon but not voted on. This will be voted on in February.

Sylvia A. presented a proposal for a 401K benefit for staff. Currently the ENL does not have a retirement in place for the staff. It is an attractive benefit when hiring and retaining the staff. Rowayton and New Canaan both offer such a plan. She suggested that at this point only she and Dan be eligible. Sylvia asked the board to review the handouts from Paychex. The other companies to be researched will be ADP, Paycorp, Accudata and Benefit Planning. It was decided that Sylvia will pursue this and report back to the board in February.

Old Business: Kathy C. shared that because the Board was unable to fundraise the targeted amount this year it appears that we will have to revise the budget that we submitted to the TTD/electors for the March meeting and ask for more money.

Discussion began to amend the budget. One of the churches is behind on the rent but is on a payment schedule. Copies and scans may be raised after Sylvia calls around to compare what other libraries are charging.

There was more discussion on what we could cut from certain lines on the budget.

It was agreed that we would ask the TTD/electors for \$185,000.

MSP to have Janet Rae McKnight and Minnieola Davis join the ENA Board of Directors.

MSP to adjourn the meeting at 10:17pm