

East Norwalk Association Library Board
Meeting Minutes
April 17, 2018

In Attendance: Sarah Mann, Sarah Mills, Kathy Cray, Janet McRae Knight, Roberta Bauchner

Staff: Sylvia Archibald

Public: None

President's Report: Sarah Mann called the meeting to order at 7:01p.m.

MSP The March 20, 2018 meeting minutes.

Treasurer's Report: Kathy reported that the financials would be presented at the next meeting.

She reminded us that we must raise \$11,500 in order for the TTD to match that amount which means we must raise \$13,000 in all.

MSP the Budget.

MSP the Treasurer's report.

Director's Report: Sylvia used the Museum grant to purchase two new computers for the Children's room and two for the young adult area. The remainder of the Museum grant will be used to purchase a table and chairs.

The TTD met with several solar companies to discuss a RFP for a solar project for the library.

Sylvia is starting to interview candidates for Library Aides.

Sylvia and Dan have revised the Code of Conduct for the Library and will post said rules.

Programs: Book sale Saturday, April 21.
Norwalk Reads Saturday, May 5.
Mother's Day program Saturday, May 12.

Future programs will include a Father's Day program, a classical music program and three summer series programs.

Also, we will join the Norwalk Public Library in their summer reading program that will run for five or six weeks.

MSP the new Code of Conduct rules.

MSP the Director's report.

New Business: There was a discussion concerning the cleaning of the library and the exterminators.

Old Business: We need to ramp up our fund raising efforts. We should pursue grants that do not require matching funds.

Instead of sending letters, we will go to local business to request donations,
Three different letters will be drafted to present to perspective donors.

Sarah Mills has arranged for a Mr. Frosty's night on July 9. She also said that Don Carmelo's will do a night for us. Either September or October would be preferable.

MSP to adjourn the meeting at 8:56 p.m.

Next Meeting Date: May 15, 2018.